



## Checklist for Congregational Calculator

DATE \_\_\_\_\_

Use the calculator to measure the carbon footprint of your congregation's gas and electric use (or other fossil fuels such as propane.) The calculator is pre-filled with the average footprint of a congregation your size in your area. The average values are determined by expert research by the scientists at the Cool Climate Network at the University of California at Berkeley.

### Instructions

- 1 - Gather your congregation's information on this checklist on page 2 before you sit down at the calculator. This checklist is to record your information. Date it and save it.
- 2 - Create an account on the calculator with the name of your organization and a password. Please use the formal and complete name of your congregation - that indicates your congregation's denomination. (ie. First Lutheran Church (ELCA))
- 3 - Then you will receive a verification email - click on the link to verify your account, then proceed to the calculator. Find the calculator at [www.coolcongregations.org](http://www.coolcongregations.org)
- 4 - Fill out the information on the calculator's Location tab, and the Facility tab - gas and electricity (and other fuel such as propane), and leave the averages in the other categories.
- 5 - Click the Report Button and choose your congregation from the drop-down menu. Click the SAVE PDF button in the upper bar on the right to download your report. Look at the carbon footprint of your gas and electricity in the lower half of the report. Add the two numbers (gas + electric carbon footprint) together to get your total carbon footprint. Record that number on page 2 below.

Congratulations! You have your benchmark - your starting point - to compare your progress against.

GO TO PAGE 2 TO RECORD YOUR INFORMATION



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[www.coolcongregations.org](http://www.coolcongregations.org) • [www.interfaithpowerandlight.org](http://www.interfaithpowerandlight.org)  
Contact [Programs@interfaithpowerandlight.org](mailto:Programs@interfaithpowerandlight.org)

**Record your information here**

**Location**

Name of location \_\_\_\_\_  
Sector \_\_\_\_\_ (congregation) If you also have a school that you want to benchmark, create a separate report, choosing sector - education k-12)  
State \_\_\_\_\_  
County \_\_\_\_\_  
Report year \_\_\_\_\_  
Number of paid staff \_\_\_\_\_  
Weekly visitors, count once per visit. (This includes staff, worshipers, children in daycare, or any other visitor who stays for an event or service.) \_\_\_\_\_  
Size of facilities in square feet \_\_\_\_\_

**Facilities**

Electricity in kWh per year \_\_\_\_\_  
Percent purchased from a clean energy program \_\_\_\_\_  
Natural gas per year \_\_\_\_\_  
(choose the unit of measurement for your gas that is written on your utility bill from the drop-down on the calculator)  
Other fuel in gallons per year \_\_\_\_\_

Record the email you used to register your congregation here:

\_\_\_\_\_

Record your password here: \_\_\_\_\_

Record your total carbon footprint (add carbon footprint from gas and electric) from your report here: \_\_\_\_\_

Questions? Contact [programs@interfaithpowerandlight.org](mailto:programs@interfaithpowerandlight.org)



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